



PEPartnership, Inc. Confidentiality and Non-Disclosure Agreement

At PEPartnership we are called to guard each person's privacy and dignity as we would guard our own. We therefore ask every volunteer at affiliated pantries to sign this form.

That means that what we learn about our guests is confidential – including the fact that they are our guests. While it is appropriate, even encouraged, to talk about our work at the pantry, we do not discuss or tell others about individual guests. We do not share names, addresses, household composition, dates of birth, or any other information concerning our guests – even that they are our guests – with any other individual or group. While PEPartnership needs that information in order to properly serve our guests, it is confidential information that is never shared with others.

There are also laws and regulations in place at all levels of government concerning privacy with which we must comply.

I agree to keep confidential any individual and household information that I may obtain, directly or indirectly, during my volunteer work at this PEPartnership pantry.

I agree that all data and materials owned by PEPartnership may only be used with permission of a pantry coordinator or the PEPartnership Board. This includes, but is not limited to, documents, information, logos, conversations, contacts & e-mail lists of guests and volunteers.

Client information, including all file information, is not to be disclosed to any third party under any circumstances without the written consent of PEPartnership, Inc. or their affiliated pantry.

By signing this I agree to follow the terms stated above.

Signature

Date

Print Name

Parent Signature (if volunteer is a minor)

Print Parent Name