

Pepartnership Board Meeting March 20, 2019 4-5:30 PM

Present: Cheri Timpel, Robin Cherwinka (Good Neighbors), Kathy Schuett (Immanuel), Scott Goetz(Grace) Lois Roth(Atwood), Sue Foldy(Stoughton), Sharon Larson, Michael Rolfsmeyer,

Absent: Sherry Reames, Sharon Mason-Boersma, Bark Eske,

After Introductions, Cheri presented Sharon Larson as the new Board member/Treasurer.

Financial Report: Lois presented financial statements for Jan-Feb 2019. See attached.

Lois reported statistics re: utilization for YTD compared with 2018: Number of visits down 12% overall though it has seemed more than that, presumably due to the difficult weather.

The **financial distribution** for the 2018 4th quarter is due to be paid. In question: *Does CMC continue to receive distribution because of lack of participation in Pepartnership activities? CMC will not receive a portion of distribution unless/until again active in Pepartnership. What to do with the funds that would otherwise have been distributed to CMC/other nonparticipating pantry? After discussion, a motion was made by Lois and 2nd by Robin as follows: Leave that portion that would have been designated for CMC (or any other non-participating pantry) in the general Partnership funds. **Motion was approved.***

Additionally, following discussion it was also agreed that from this point on distribution portions will be based upon the most recently completed quarter activity (not the prior 18 months) using Chart 21.

Technical Report: Michael has paid for the 2019 domain fees for all pantries and will submit that invoice to Sharon/Lois as “In-kind” giving. **Future year domain fees will be invoiced to and paid by Pepartnership; this amount is expected to be approximately \$20/ partnership member.**

Michael also explained the website and the updates. He educated each of us on how to access this site www.essentialspantry.org. Each of us is to familiarize

ourselves with the options on this website so that we can have a reasonable discussion at the next meeting about any additions/deletions to the content.

It was decided that the newly revised and signed Bylaws should be on the website. Robin will forward these to Michael for addition.

Lois offered adult diapers, especially the tab variety to any other pantry as many have been donated. **Sharon** Larson will check with some senior coalition agencies to see if these could be gifted to them.

Discussion occurred about having some extended opportunity for all pantry volunteers to receive some additional training, address concerns, discussion about best practices etc. **Lois and Robin** will work on developing this to be held hopefully this summer/early fall at a location with parking.

As requested, following is the status of Board Members. Term = 2years, 2 consecutive terms allowed.

President: Cheri Timpel 1st term Fall '17-Fall '19 replace fall 2021

Secretary: Sherry Reames 1st term Spring '17-Spring '19 replace spring 2021

Treasurer: Sharon Larson 1st term March '19- Mar '21

Lois Roth: 1st term Fall '17-Fall '19 replace fall 2021

Robin Cherwinka: 1st term Spring '16-18 replace spring replace 2020

Scott Goetz:1st term Spring '17'-Spring '19 replace spring 2021

Kathy Schuett/Barb Eske: 1st term Fall '18-Fall '20, replace 2022

Sharon Mason-Boersma/Sue Foldy: 1st term Spring '18-Spring '20 replace 2022

Respectfully Submitted in as acting Secretary

Lois Roth