

PEPARTNERSHIP ZOOM BOARD MEETING APRIL 21, 2021

The meeting was called to order by President Michael Rolfsmeyer at 4:03 pm with the following in attendance: Robin Cherwinka, Barb Eske, Sue Foldy, Lois Roth, Kathy Schuett, Vickie Enwright, Gail Holmes and Megan Sollenberger.

The presented **agenda and January 20, 2021 Board meeting minutes were approved** as submitted.

Megan Sollenberger of the Village Diaper Bank presented what she started as a hobby and is now a 501c3 organization that is a potential supplier of diapers to the Pepartnership pantries. After discussion the Board **unanimously voted that Michael should act as the representative for the Board to establish a contract and payment of the annual fee of \$250.** Following that Megan and a representative from each pantry can establish specific parameters for individual pantries. This Diaper Bank is located at 21 Marsh Rd off Stoughton Rd.

Michael introduced **Gail Holmes** as a potential Board Member. After greetings and discussion, her appointment was **unanimously accepted.** Her **official start date will be July 21, 2021** which will be the last date for Lois Roth Board Membership.

Item #8, Amendment to Limit Number of Directors, Bylaw 4.2.1 **After much discussion this was NOT approved and leaves the maximum number unspecified.**

Item #9, Amendment to "Include Alternate Directors, Bylaw 4.2.6 was seconded by Robin. There was minimal discussion as the amendment was approved unanimously as follows: **An alternate Director may be appointed to attend a board meeting on behalf of a principal director who is unable to attend and has the same powers to attend, speak and vote at meetings as the principal director, In the case where both alternate and principal directors are in attendance, only one shall have the power to vote.**

Item #10 "Surplus Financial Funds Distribution" rendered much discussion. **The final approval was "The Board May Decide IF funds greater than \$500 will be distributed annually" using the formula of retention of 6% of excess >\$500 then distributed to those pantries participating by using the Pepartnership Data (report 21) for that completed year. Pantries that do not enter data will NOT be eligible to receive distribution.** Lois will write these checks as specified by Robin and Michael will sign them for immediate distribution.

Items #11-14

***Michael** will complete the required **990-N tax filing** and the deadline has been extended to May 15.

*Inquiries for Pepartnership participation from Operation Fresh Start and St Vincent of Monroe have not had any further contact.

*Lois reported that only Stoughton Pantry and Atwood have used any of the Covid Collaboration products received on March 11. There are still products available upon request to Atwood.

*Michael presented Technology Notes.

*GNP.net is the link for that pantry to Pep. Each pantry should clarify their link with Michael.

*Peppbase 4 was installed on 1/25/21 with minimal issue. It is now open source software with "Github" the main collaboration site and is owned by everyone, open source, free.

*Kathy and Barb(from I) and Nancy(from GN) will work on presenting a list of items that would be better offered on a 28 day, rather than 30 day "next eligible" timeline for approval at next meeting .

*The Agreement for "**Access to Plymouth Church**" was moved by Lois, seconded by Robin and **approved as written.**

*Job descriptions for Board Officers will be updated with Michael leading this activity.

The meeting was ended at 6:04. Minutes respectively submitted by Lois Roth, Secretary.

THE NEXT Zoom MEETING will be on JULY 21 @4 pm.