

PEPartnership, Inc. Board of Directors Minutes of Meeting on Wednesday, October 20, 2021 via Zoom

Present: Robin Cherwinka, Kathy Schuett, Lois Roth, Michael Rolfsmeyer, Gail Holmes, Sue Foldy, Cheri Timpel

The meeting was called to order at 4:00 pm. Robin led the meeting and prepared the agenda, which was approved along with the minutes of the last Board meeting.

Discussion moved to the status of transitioning Board members. After recognizing and thanking Michael and Lois for their Board service, Robin reported that recent efforts to recruit new members continue. Meanwhile, Robin has agreed to step into the presidency, Cheri will serve as the temporary secretary and Michael will remain on the Board and continue his much-valued database contributions. These new roles were approved by acclamation.

Current financial reporting has been delayed briefly. Due to a combination of a switch in hardware, a bit of a glitch with the data transfer and a volunteer health issue, the usual financial reporting wasn't available. Thanks to all who have worked diligently to resolve the challenges this presented.

Robin reported on an August meeting of the Executive Board. She shared their concern regarding administrative aspects of Board turnover including things such as, continuity, preserving passwords, server backup and bank and PayPal access. Their work has since involved shoring up practices to protect our 501 © (3) status.

Michael informed us that there were no changes to the database. He also reminded us that the server backs to the cloud daily and that the feature that allow Board members a special login access remains on the webpage.

It was agreed that we need to codify procedures for adding a new pantry. Michael confirmed that he is still in contact with Melody at St. Vinny's in Monroe. They have not been approved yet awaiting more specifics.

Michael raised another concern. Neither the Catholic Multicultural Center nor Karen's report pantry use on the database. This is problematic, because it impacts that accuracy of our statistical reporting and, therefore, our grant possibilities. Much discussion ensued regarding what constitutes membership in the alliance and the proper way to handle this concern. A letter will be drafted for Board approval reminding the offending pantries of the data sharing agreement they have with PEPartnership, Inc. and the consequences of noncompliance.

Etc., Etc. Sue Foldy shared the news regarding the Stoughton pantry's technology grant. They are in the process of reworking their webpage, Facebook and twitter forums. Lois shared PEPA's relationship with the Partnership's Certco account. Gail took the opportunity to honor Christine Thompson's passing and Celebration of Life.

Robin led brainstorming regarding goals for 2022. The following ideas were offered: review documents; work on financial and new membership procedures; look

at Board term limits; and strengthen Board composition.

Next meeting: January 26, 2022 at 4 pm.

Respectfully Submitted Cheri T