

PEPartnership, Inc. Board of Directors
Minutes of Meeting on Wednesday, February 23, 2022 via Zoom

Present: Robin Cherwinka, Kathy Schuett (5:15 pm arrival), Lois Roth, Gail Holmes, Sue Foldy, Graig Brooks, Judy Ring, Laura Pina, Cheri Timpel

The meeting was called to order at 4:00 pm by Robin. The presented agenda was adopted. Lois suggested that the previously distributed minutes of the October, 2021, Board meeting be modified to explain that the referenced draft letter was to address pantries that were not using the data base. The amended minutes were approved.

Robin introduced Laura Pina of Familia Dental. Laura, their bilingual relations coordinator, joined us to explore the possibility of a collaboration with the Partnership. Discussion ensued around the possible precedent setting aspects of this type of relationship. Laura respected the expressed concerns and agreed to share the available information with each individual pantry, thereby, allowing them to decide how they might market the affiliation, if at all.

The election of new Board members was next on the agenda. Robin introduced Lois Roth, Graig Brooks and Judy Ring, as potential candidates. When she invited them to offer a brief biography, Judy clarified that she was a longtime volunteer at the pantry hosted by the Catholic Multi-Culture Center and was visiting to consider becoming a Board member. She asked for a delay, while she pondered today's experience. Graig has a financial background and has been consulting with Lois for some time regarding appropriate financial recordkeeping for both the Partnership and the Personal Essentials Pantry Atwood. Lois was a previous Board member and is willing to return. Lois and Graig were elected by unanimous vote.

Election of officers was next on the agenda. Elected to the Executive Committee were Robin as president, Graig as treasurer and Cheri as secretary. There was a brief discussion regarding Cheri's temporary appointment and its duration.

Current financial reporting documents were electronically distributed by Graig. He provided the 2021 Partnership Income Statement and proposed fund distribution for pantries. There was discussion around chargeback for pay pal fees and decision was made to delay distribution until next meeting. Robin agreed to request that Michael add each individual pantry as a pay pal choice.

Robin reported on the progress with a PEP at St. Vinny's, Monroe. She shared that they were off to a slow start. They have experienced some difficulties accessing data. Training has occurred and intentions are moving forward.

Sue shared that Stoughton had discovered two years of missing Wisconsin 501 © (3) required reports. Robin has remedied the situation. Lois confirmed that the IRS required Form 990 was filed on line.

Proposed bylaw changes were discussed. Consensus was reached that three, two-year terms should be the term limit for consecutive Board service. Robin will mock up the proposed and agreed upon changes and distribute before they are voted on at the Board's next meeting.

Next meeting: April 20, 2022 at 4 pm.